

**H. P. GOVERNMENT DENTAL COLLEGE AND HOSPITAL, SHIMLA-171001**

**(E-TENDER FOR SUPPLY OF DENTAL MATERIAL FOR H. P. GOVERNMENT DENTAL COLLEGE & HOSPITAL (IGMC), SHIMLA-171001)**


**Tender Ref. No. HFW(GDC)G(3)-5/99-4216 Dated: 27-08-2028**


**H. P. Government Dental College & Hospital (IGMC),  
Lakkar Bazar, Shimla-171001**

**Phone: 0177-2658838, 2652562 Fax: 0177-2651483**

**Website: <https://hptenders.gov.in>  
<https://www.hpgdcshimla.org.in>**

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**Assistant Controller (F&A)  
H.P. Govt. Dental College  
And Hospital, Shimla**

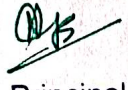
  
**Principal  
H.P. Govt. Dental College  
And Hospital, Shimla**



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Phone: 0177-2658838, 2652562 Fax: 0177-2651483

Website: <https://www.hptenders.gov.in> And <http://www.hpgdcshimla.org.in>

Email: [hpgdcshimla@gmail.com](mailto:hpgdcshimla@gmail.com) and [rkshpgdcshimla@gmail.com](mailto:rkshpgdcshimla@gmail.com)

**Tender Ref. No. No. HFW(GDC)G(3)-5/99-81246**

**Dated: 27-08-2025**

### **NOTICE FOR INVITING E-TENDER**

**27 AUG 2025**

1. Principal, H.P. Government Dental College & Hospital, Shimla invites E- tender from the eligible & qualified bidders as per terms of the tender document for the supply of **Dental Material** required for H.P. Government Dental College & Hospital, Shimla on F.O.R door delivery basis.
2. The detailed tender document may be viewed and downloaded from website: <https://hptenders.gov.in> w.e.f. **23-08-2025** to **20-09-2025** up to 1:00 PM against the payment of ₹1000/- in shape of DD in favour of Principal, H.P. Government Dental College & Hospital, Shimla .
3. The Various timelines as regarding the tender process are a part of the tender documents itself. However, the last date and time for submission of bid is **20-09-2025** upto 1:00 PM and any bid received on or after the schedule date and time will not be accepted.
4. Each prospective bidder shall submit their bids, complete in all respect as per terms of the tender, on the e-tender portal specified by the State Government i.e. <https://hptenders.gov.in> as per the guidelines specified in this tender document and the instructions available on the said e-tender portal.
5. All subsequent corrigendum, modifications and clarifications in respect of this tender will be published only on aforesaid websites only. The bidders are advised to visit the aforesaid website regularly.
6. Any communication regarding the tender shall be made only on the address & contact details mentioned below.
7. The undersigned reserves the right to reject any or all the tender offers without assigning any reason.

-Sd-


**Principal**


**H.P. Govt. Dental College**

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Cont. No. 0177-2658838, M.No. 9418070020

e-mail-id: [hpgdcshimla@gmail.com](mailto:hpgdcshimla@gmail.com)

  
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### **E-TENDER FOR SUPPLY OF DENTAL MATERIAL**


#### **E-Tendering Schedule of Event:-**

Date & Time of on-line publication :	28-08-2025
Period for Downloading of e-tender document :	28-08-2025 to 20-09-2025 upto 1:00 PM
Date for pre-bid meeting	04-09-2025 at 2:30 PM
Issue of Addendum /revised Tender Document (if required)	On or before 06-09-2025 On the following website: <a href="https://hptenders.gov.in">https://hptenders.gov.in</a>
Last date and time of physical submission DD towards payment of tender cost and EMD.	20-09-2025 upto 1:00 PM in the O/O Principal, H. P. Govt. Dental College & Hospital, Shimla-1
Submission required	Technical Bid and Financial Bid
Language of Bid	English
Currency of bid	Indian National Rupees (INR)
Contract period	Term of contract will be for Two (02) year (Also vide SECTION-II under the Head "INTRODUCTION")
Address for bid submission	<a href="https://hptenders.gov.in">https://hptenders.gov.in</a>
Validity of the Bids	180 days from last date for submissions of the bid documents excluding the last date of submission.
Eligibility to Bid	For the purpose of this Tender Document, eligible Bidders shall mean a company which fulfills the eligibility criteria as per the Tender document.
Date & Time and Venue for opening of Technical Bid :	20-09-2025 at 2:30 PM Venue: In the Chamber of Principal, H. P. Govt. Dental College & Hospital, Shimla
Contact details for all queries:	Name: Dr. Ashu Gupta, Principal Address: H.P. Govt. Dental College & Hospital, Shimla Contact No.: 0177-2658838, E-mail: <a href="mailto:hpgdcshimla@gmail.com">hpgdcshimla@gmail.com</a>
Demonstration of quoted Dental Material by Technically qualified Bidders.	Date will be communicated later on.

  
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Cost of the tender document :	Rs. 1,000/- Demand Draft in favour of <b>Principal, H. P. Govt. Dental College &amp; Hospital, Shimla {Non Refundable}</b>
Earnest Money Deposit (EMD) :	The tender must be accompanied with an earnest money ₹50,000/- (Rupees Fifty Thousand only) in the shape of Demand Draft in favour of <b>Principal H. P. Govt. Dental College &amp; Hospital, Shimla (HP) payable only at Shimla.</b>
<p>i) Tenderer shall ensure that Proof of deposit of Cost of tender document, Earnest Money Deposit and hard copy of technical bid are dropped in the tender box placed in the office of <b>Principal, H. P. Govt. Dental College &amp; Hospital, Shimla (HIMACHAL PRADESH)</b> on or before the last date and time indicated above for opening of technical bid.</p> <p>ii) If the date fixed for the opening of tender is declared a holiday, the tender shall be opened on the next working day at the same time as fixed for the original date for this purpose.</p>	

  
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### **ELIGIBILITY OF BIDDERS:**

1. This invitation for bids is open to all organizations, who fulfil the eligibility and qualification criteria specified hereunder:

1.	Uploading document Section-V (duly filled in)
2.	Uploading document Pro-Forma-A (duly filled in)
3.	Uploading document Section-VI (duly filled in)
4.	Uploading document Section-VIII (Form A, B & C) (duly filled in)
5.	Uploading document Section-XI (duly filled in)
6.	Uploading document Section-XII (duly filled in)
7.	Uploading document Section-XIII (duly filled in)
8.	All documents as mentioned in Section-XV

**NOTE:- Any information which is desired on specific format from the bidder is to be provided as such. In case of any deviation the tender will be rejected straight away.**

  
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## SECTION – II

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## SECTION – II

### GENERAL INSTRUCTIONS TO TENDERERS (GIT)

#### A. PREAMBLE

#### 1. DEFINITIONS AND ABBREVIATIONS

The following definitions and abbreviations, which have been used in these documents, shall have the meanings as indicated below:-

- (i) **"Addendum or Addenda"** means document issued in continuation or as modification or as clarification to certain points in the tender documents. The bidder would need to consider the main document as well as any addenda issued subsequently for responding to the bid. Any addendum issued subsequently to the main document shall be binding on the prospective bidders, whether or not they convey their acceptance of the same.
- (ii) **"Bid"** refers to the qualification and the financial bids submitted by an eligible bidder pursuant to the release of this Tender Document as per the provisions laid down in this Tender Documents and any addenda, if issued subsequently.
- (iii) **"Bidder"** shall mean any eligible company/firm which has submitted its bid in response this tender released by the State Government.
- (iv) **"Bid Inviting Authority"** shall mean the Principal, H.P. Govt. Dental College and Hospital, Shimla.
- (v) **"Bid Validity period"** shall means the period during which the rate (s) quoted by the bidder(s) cannot be escalated and the successful bidder (s) has/ have to enter into contract with the tender inviting authority.
- (vi) **"Consignee"** means Principal, H.P. Govt. Dental College and Hospital to whom the goods are required to be delivered as per the purchase order. If the goods are required to be delivered to a person as an interim consignee for the purpose of dispatch to another person as provided in the purchase order as that "another" person is the consignee, also known as ultimate consignee.
- (vii) **"Contract"** means the written agreement entered into between the purchaser and the tenderer, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
- (viii) **"Contract Period"** means the period during which the rate(s) finalized by the purchaser and successful bidder(s) remain valid and cannot be escalated by the successful bidder(s)
- (ix) **"Day"** means and shall be interpreted as calendar days unless otherwise specified.
- (x) **"Earnest Money Deposit" (EMD)** means Bid Security to be furnished by a tenderer along with the tender.
- (xi) **"Goods"** means the Dental Material etc. which the bidder supplier is required to supply to the purchaser under the contract.
- (xii) **"Inspection"** means activities such as measuring, examining, testing, and gauging One or more characteristics of the product or service and comparing the same with the specified requirement to determine conformity.
- (xiii) **"Material Misrepresentation"** shall means an act of intentional hiding of fabrication of a material fact which ,if known to the other party, could have terminated, or significantly altered the basis of a contract, deal, or transaction.
- (xiv) **"Performance Security"** means monetary or financial guarantee to be furnished by the successful bidder/tenderer for due performance of the contract placed on it. Performance Security is also known as Security Deposit or Performance Bank Guarantee (PBG).
- (xvi) **"Purchaser"** means the "PRINCIPAL, H.P. GOVT. DENTAL COLLEGE & HOSPITAL,

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- SHIMLA" purchasing goods and services as incorporated in the Tender Enquiry document.
- (xvii) "Selected Bidder" shall mean the successful bidder which has been selected in the bid exercise and has agreed to the terms and conditions of the Tender Document and has signed the contract with the **Principal, H. P. Govt. Dental College & Hospital, Shimla.**
  - (xviii) "Services" means services allied and incidental to the supply of goods, such as transportation, demonstration, installation, commissioning, provision of technical assistance, training, after sales service, maintenance service and other such obligations of the bidder/supplier covered under the contract.
  - (xix) "Specification" means the document/standard that prescribes the requirement with which goods or service has to conform.
  - (xx) "State Government" refers to the duly elected Government in the State in which the tender is issued.
  - (xxi) "Successful Bidder" shall mean the bidder whose bid document is responsive, which has been pre-qualified and whose financial bid is the lowest among all the shortlisted and with whom the Principal, H.P. Govt. Dental College and Hospital, Shimla intends to select and sign the contract.
  - (xxii) "Supplier" means the individual or the firm supplying the goods and services as incorporated in the contract.
  - (xxiii) "Tender documents" refers to this Tender document including all sections and all amendments, modifications issued by the Principal, H.P. Govt. Dental College & Hospital, Shimla by way of any addenda.

**PURPOSE OF THIS TENDER DOCUMENT:-**

1. The purpose of the tender document is to select the most competent and competitive company for purchase of **Dental Material** under the clause -1 above and as detailed in Section-I of this document.
2. Principal, H.P. Govt. Dental College & Hospital, Shimla hereby invites bids from interested and eligible Firms/bidders to participate in the tendering process as per the terms and condition and guidelines of the tender documents.

  
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## 2. INTRODUCTION

1. Principal, H.P. Govt. Dental College & Hospital, Shimla-1 invites E-tender for supply of Dental Material and other items on behalf of State Government of Himachal Pradesh for a initially for a period of 02 (two) year from the date of award of contract. However, the period thereafter, may be extended to another year on the same rate(s) and terms & conditions subject to satisfactory performance of previous year and mutual consent of both parties by the bidder and fulfillment of all the terms and conditions of the tender by the bidder.
2. This section (Section-II-"General Instruction to Tenderers") provides the relevant information as well as instructions to assist the prospective tenderers in preparation and submission of tenders. It also includes the mode and procedure to be adopted by the purchaser for receipt and opening as well as scrutiny and evaluation of tenders and subsequent placement of contract.
3. Before formulating the tender and submitting the same to the purchaser, the tenderers should read and examine all the terms, conditions, instructions, checklist etc. contained in the TE documents. Failure to provide and/or comply with the required information, instructions etc. incorporated in these TE documents may result in rejection of its tender.

## 3. LANGUAGE OF TENDER

The tender submitted by the tenderer and all subsequent correspondence and documents relating to the tender exchanged between the tenderer and the purchaser, shall be written only in the English language.

## 4. ELIGIBLE TENDERER'S

This invitation for tenders is open to all suppliers who fulfill the eligibility criteria specified in these documents at Section-XV.

## 5. ELIGIBLE GOODS AND SERVICES

All goods and related services to be supplied under the contract shall have their origin in India or any other country with which India has not banned trade relations. The term "origin" used in this clause means the place where the goods are produced or manufactured or from where the related services are arranged and supplied.

## 6. TENDERING EXPENSE


The tenderer shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc regardless of the outcome of the tendering process.

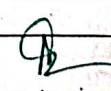
## B. TENDER ENQUIRY DOCUMENTS

### 7. CONTENT OF TENDER ENQUIRY DOCUMENTS

In addition to Section -I – "Notice Inviting Tender" (NIT), the Tender document includes:-

Section-I	Eligibility of Bidders
Section-II	General Instructions to Tenderers (GIT)
Section-III	General Conditions of Contract (GCC)
Section-IV	Technical Specifications
Section -V	Technical Bid Qualification Criteria and Documents to be submitted and uploaded with Technical Bid claim.
Section -VI	Tender Form (Declaration)
Section -VII	Price Schedule (FORMAT ONLY) It shall contain financial bid / BOQ uploaded in .xls format which will be available for bidders on website <a href="https://hptenders.gov.in">https://hptenders.gov.in</a> The financial bid/BOQ will not be accepted in physical form.

  
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Section -VIII	Manufacturer Authorization- FORM-A,B & C.
Section -IX	Bank Guarantee Form for Performance Security
Section -X	Contract Application Form- A
Section -XI	Higher Price/Lower Price Certificate
Section -XII	Pro Forma of Consignee Receipt Certificate
Section- XIII	Annual Turnover Certificate
Section -XIV	Check List for the Tenderers

The relevant details of the required goods and services, the terms & conditions and procedure for tendering, tender evaluation, awarding of contract, the applicable contract terms and also, the standard formats to be used for this purpose are incorporated in the above mentioned documents. The interested tenderers are expected to examine all such details etc. to proceed further.

#### 8. **AMENDMENTS TO TENDER DOCUMENTS**

At any time prior to the deadline for submission of tenders, the Tender Inviting Authority may, for any reason as deemed fit by it, modify the TE documents by issuing suitable amendment(s) to it. All such amendment will be notified only on the website <https://www.hptenders.gov.in>. No amendments or corrigendum in respect of this tender will be issued in the press. Prospective bidders are advised to visit aforesaid website regularly.

In order to provide reasonable time to the prospective tenderers to take necessary action in preparing their tenders as per the amendment, the purchaser may, at its discretion extend the deadline for the submission of tenders and other allied time frames, which are linked with that deadline.

#### 9. **CLARIFICATION OF TENDER DOCUMENTS**

A tenderer requiring any clarification on any issue of the TE documents may take up the same with the Tender Inviting Authority in writing on email-ID: [hpgdcshimla@gmail.com](mailto:hpgdcshimla@gmail.com) or [rkshpgdcshimla@gmail.com](mailto:rkshpgdcshimla@gmail.com). The Tender Inviting Authority will respond in writing through email only to such request provided the same is received by the Tender Inviting Authority prior to the Pre-Bid Meeting. All corrigendum, modifications and clarifications in respect of this tender will be issued only on website <https://www.hptenders.gov.in>

#### 10. **INSTRUCTIONS FOR SUBMISSION OF COST OF E-TENDER DOCUMENT AND EARNEST MONEY DEPOSIT:**

The tender document and other instructions can be downloaded or viewed from the portal <https://www.hptenders.gov.in> and cost of tender document (Non- Refundable) as mentioned in the tender form shall have to be deposited in the shape of Demand Draft favoring **Principal, H.P. Govt. Dental College & Hospital, Shimla-1 payable at Shimla** before the last date and time of submission of tender and proof thereof should be uploaded in Technical Bid of the tender document. The **Earnest Money Deposit in the shape of Demand Draft in favour of Principal, H.P. Govt. Dental College & Hospital, Shimla-1** should be submitted in a envelope and the same should be submitted in the O/O Principal, H.P. Govt. Dental College & Hospital, Shimla-1 - 171001 along-with original catalogues, Brochures of the quoted Dental Material. The envelope should be superscripted **"Tender for the supply of Dental Material to be opened on 20-09-2025"** The name of the bidder, complete postal address and Mobile No. must be mentioned on the left hand side of the envelope.

#### 10.1 **INSTRUCTIONS FOR E-BIDDING**

- The bidders should register on website <https://www.hptenders.gov.in> & obtain User-ID and Password before tendering. In case of any problem; you may contact the PRINCIPAL HP, GDC&H, SHIMLA on Phone No.0177-2658838 or M.No. 9418070020 Entire tender process will be carried out on-line through above mentioned website. Bidders are advised to procure E-Token / Digital

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- Signing Certificate from suitable vendors or from any authorized agency.
2. Before submission of online bids, bidders must ensure that scanned copies of all necessary documents shall have been uploaded with the bid.
  3. Bidders are advised to check / see website <https://www.hptenders.gov.in> regularly to check for any amendment/corrigendum in the tender document. All subsequent notifications /amendments/notices shall be published only on the aforesaid website.
  4. The bids shall be opened on the date and time mentioned in the Tender Notice in the presence of bidders who opt to be present. If the date fixed for the opening of the tender is declared a holiday, the tenders shall be opened on the next working day at the same time as fixed for the original date for this purpose. The undersigned reserves the right to accept or reject any or all tenders in part or whole without assigning any reason, what so ever.

#### 10.2 **THE E-TENDER DOCUMENT SHALL BE UPLOADED IN TWO PARTS:**

1. **Technical Bid** : It shall contain scanned copies of all requisite documents, certificates etc. as specified in the tender document duly filled in and digitally signed. All the documents must be scanned and uploaded in pdf. format with 100dpi with black and white option. The scanned documents should be clear and legible.
2. **Financial Bid/Price Bid/BOQ**: It shall contain financial bid / BOQ uploaded in .xls format which will be available for bidders on website <https://www.hptenders.gov.in> .The financial bid / BOQ will not be accepted in physical form.
3. The technical bids would be opened first and shall comprise the required documents as per Section-IV (Technical specifications). At the time of opening of tenders Technical Bid as per qualification criteria tender document will be opened. Financial bid/BOQ will be opened in respect of only of those bidder who qualify Technical Bid criteria and Dental Material is found suitable after due demonstration to the technical committee.

### C. **PREPARATION OF TENDERS**

#### 11. **DOCUMENTS COMPRISING THE TENDER:**

The Two Bid Tender System i.e. Technical Bid" and "Price/Financial Bid" to be prepared by the tenderer shall comprise the following:

##### A). **TECHNICAL BID:**

Interested bidders will upload the Technical Bid Documents as mentioned at Section-XIV & Tender document, to determine the eligibility of the bidder. Thereafter, the technically qualified bidders shall demonstrate their quoted dental material before the technical committee. The date for demonstration of quoted Dental Material will be intimated later on. **Bidders must upload online the brochures/catalogues of quoted Dental Material as well as submit (in original) brochure and other required document (Hard copy of the same may be provided by the concerned firm in the technical bid alongwith cost of Tender document & Earnest Money Deposit. The Brochures/catalogues must be signed and stamped by the bidder.**

- i) Cost of Tender document, Earnest Money furnished in accordance with GIT.
- ii) Tender Application Form as per Section -VI.
- iii) Documentary evidence, as necessary in terms of GIT clause-5 including establishing that the tenderer is eligible to submit the tender and also qualified to perform the contract if its tender is accepted.

iv) Manufacturer's Authorization Letter in Original as per FORM-A contained in Section-VIII of each quoted item. In case bidder is OEM than manufacturing license is to be submitted.

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- v) Power of Attorney in favour of signatory of TE documents and signatory of **Manufacturer's Authorization Form of each quoted item.**
- vi) Documents and relevant details to establish in accordance with GIT clause-18 that the goods and the allied services to be supplied by the tenderer conform to the requirement of the TE documents.
- vii) The relevant copies of supply orders of last three years experience in supplying similar/same items to the Govt. organizations.
- viii) Certificate of Incorporation in the country of origin.
- ix) Checklist as per **Section-XIV** and certificate / documents to be uploaded as per check list .
- x) **All documents should be filed and pagged properly with covering letter.**
- xi) List of quoted items along-with model's number and specifications.
- xii) Average annual turnover of tenderer last three year which should not be less than **₹30.00Lakh (Rupees Thirty Lakh only)** as per **Section-XIII.**

#### **B FINANCIAL BID/PRICE TENDER/BOQ:**

It shall contain financial bid / BOQ uploaded in.xls format which will be available for bidders on website <https://hptenders.gov.in> .The financial bid / BOQ will not be accepted in physical form. The Make, Brand of the offered Dental Material should be mentioned in the relevant column of financial Bid/BOQ

**Note:-**

1. All uploaded pages of the Tender should be signed, page numbered and indexed.
2. It is the responsibility of tenderer to go through the TE document to ensure furnishing all required documents in addition to above, if any.
3. The authorized signatory of the bidders must sign the tender duly stamped at appropriate places and initial all the remaining pages of the tender.
4. A tender, which does not fulfill any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
5. Conditional Tenders shall not be considered.
6. Tender sent by fax/e-mail will be rejected.

#### **12. TENDER PRICES**

1. All the columns shown in the Financial Bid/BOQ should be filled up as required; the same shall be quoted by the bidder in relevant column of the Financial Bid/BOQ.
  - (i) The tenderer shall quote for the complete requirement of goods and services as specified in technical specifications.
  - (ii) For domestic goods or goods of foreign origin, the prices in the corresponding price schedule shall be entered in the following manner:-

**The price of the offered goods without GST should be quoted in the relevant column of Financial Bid /BOQ. GST shall be payable as applicable from time to time.**

The quoted price should be inclusive of charges towards Packing & Forwarding, Inland Transportation, Insurance (Local transportation and storage) would be borne by the Supplier from factory/warehouse/ showroom to the consignee site, loading / Unloading and other local costs incidental to delivery of the goods to their final destination at HP,GDC, Shimla.

#### **13. TENDER CURRENCIES**

The tenderer supplying indigenous goods or imported goods shall quote only in Indian Rupees. Tenders, where prices are quoted in any other currency shall be treated as non -responsive and rejected.

#### **14. INDIAN AGENT**

If a foreign Manufacturer has engaged an agent (Authorized dealer/representative) in India (Qualifying the eligibility criteria) in connection with this tender, the Principal National/ Authorized Distributor shall furnish the following information:

- a) Valid Import License of the quoted material.

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- b) The complete name and address of the Indian Agent and its permanent income tax account number (PAN) as allotted by the Indian Income Tax authority.
- c) The details of the services to be rendered by the agent for the subject requirement.
- d) Details of Service outlets in India, nearest to the consignee(s), to render services.

**15. FIRM PRICE**

The prices quoted by the tenderer shall remain firm and fixed during the currency of the contract and are not subject to variation on any account.

**16. ALTERNATIVE TENDERS**

Alternative Tenders are not permitted.

**17. DOCUMENTS ESTABLISHING TENDERER'S ELIGIBILITY AND QUALIFICATIONS**

1. Pursuant to GIT clause-11, the tenderer shall furnish, as part of its tender, relevant details and documents establishing its eligibility to quote and its qualifications to perform the contract if its tender is accepted.
2. The documentary evidence needed to establish the tenderer's qualifications shall fulfill the following requirements:
  - a) In case of imported Dental Material, the tenderer (Principal National / Authorized Distributor) offers to supply material, which are manufactured by some other firm, the tenderer should be authorized by the goods manufacturer to quote for and supply the goods to the purchaser. The tenderer shall submit & upload the manufacturer's authorization letter to this effect as per the prescribed FORM-A provided under **Section-VIII**. In case both the OEM and the Authorized distributor submit the bids separately for a similar item, the bid of OEM shall be considered in the bidding process.
  - b) The tenderer has the required financial, technical and production capability necessary to perform the contract and, further, it meets the qualification criteria incorporated in the **Section-IV & V** in the tender documents.
  - c) In case the tenderer is not doing business in India, it is duly represented by an agent stationed in India i.e. Principal National/Authorized Distributor fully equipped and able to carry out the required contractual functions/obligation and duties of the supplier including after sale service, maintenance & repair etc. of the goods in question, stocking of spare parts and fast moving components and other obligations, if any, specified in the conditions of contract and/or technical specifications and also fulfilling the eligibility qualification criteria of the tender.
  - d) In case the tenderer is an Indian agent (Authorized dealer/representative) quoting on behalf of a foreign manufacturer for the **restricted item**, Indian agent (Authorized dealer/representative) should be enlisted under the Compulsory Enlistment Scheme of Ministry of Finance, Govt. of India.

**18. DOCUMENTS ESTABLISHING GOOD,S CONFORMITY TO TE DOCUMENT.**

- i. The tenderer shall provide in its tender the required as well as the relevant documents like technical data, literature etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the TE documents. For this purpose the tenderer shall also provide a clause-by-clause commentary on the technical specifications and undertaking in respect of products, other technical details incorporated by the purchaser in the Tender documents to establish technical responsiveness of the goods and services offered in its tender.
- ii. In case there is any variation and/or deviation between the goods & services prescribed by the purchaser and that offered by the tenderer, the tenderer shall list out the same in a chart form without ambiguity and upload the same along with its tender.
- iii. If a tenderer furnishes false information/documents and/or misleading data, statement (s) etc. about the technical eligibility/technical criteria of the goods and services offered by it, its tender will be liable to be ignored and rejected and Earnest Money Deposit(EMD) of such bidder may be forfeited.



**19. EARNEST MONEY DEPOSIT (EMD):**

- i. The tenderer shall furnish Earnest Money for amount as indicated in Section-I. The earnest money is required to protect the purchaser against the risk of the tenderer's unwarranted conduct. Every tenderer/bidder has to deposit EMD.
- ii. The Earnest Money shall be in Indian Rupees only. The earnest money shall be furnished in the shape of Demand Draft (DD) as mentioned above.
- iii. The Demand Draft shall be in favour of "**Principal, H.P. Govt. Dental College & Hospital, Shimla** which should be valid for a period of two year.
- iv. The Earnest Money Deposit shall be retained till execution of contract with successful bidder and deposit of Performance Bank Guarantee. In case of unsuccessful tenderers" Earnest money will be returned to them after the process of tender is over. The EMD deposited by successful bidder may be adjusted towards Security Deposit as demanded above after its validation for the required period.
- v. Earnest Money is required to protect the purchaser against the risk of the Tenderer's conduct, which would warrant the forfeiture of the EMD. Earnest money of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful tenderer's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period as per the terms of purchase order.
- vi. However, as and when the name of a firm is included in the approved list of contractors and it deposits the appropriate permanent earnest money, the condition of depositing earnest money alongwith the tenders would not apply. Registered local Micro & Small Scale Enterprises, which are also registered with the State Store Purchase Organization, shall be exempted from the deposit of permanent earnest money and also earnest money alongwith the tenders for such items. Similarly small scale industrial units registered with the D.G.S.&D or N.S.I.C. shall also be exempted from the deposit of earnest money alongwith the tenders for such items for which they are registered with the D.G.S.&D or N.S.I.C. Himachal Pradesh. State Government undertakings and the Government of India undertakings shall also be exempted from the deposit of Earnest Money(EMD).

All the Industrial units of Himachal Pradesh registered with the Store Purchase Organization and the industrial units registered with the D.G.S. &D or N.S.I.C will not be required to deposit Earnest Money for such items for which they are registered with them on the production of attested copy of valid registration certificate.

**20. TENDER VALIDITY**

- 20.1 Each Bid shall remain valid for 180 days from the last date of opening of financial bid prescribed by the purchaser or till the completion of the job, whichever is later unless otherwise prescribe contrary in other terms and condition, this tender documents. The purchaser rejects a bid valid for a shortage period.
- 20.2 In exceptional circumstances, the Principal, H.P. Govt. Dental College & Hospital, Shimla- may request the Bidders to extend the Bid validity period prior to the expiration of the Bid validity period. All such requests and the responses shall be made in writing.
- 20.3 An extension of the Bid validity period will not entitle a Bidder to modify its Bid

**21. SIGNING AND SEALING OF TENDER**

- i. The bidders shall submit and upload their tenders as per the instructions contained in GIT Clauses. Bidders shall upload scanned copy of original Technical Literature/ Catalogues and submit original Technical Literature/ Catalogues in the envelope containing cost of tender documents, EMD duly signed and stamped. Financial bid will not be accepted in physical form.

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- ii. The tender shall be digitally signed by the tenderer or by a person(s) who has been duly authorized to bind the tenderer to the contract. **The letter of authorization shall be by a written power of attorney, which shall also be furnished along with the tender.**
- iii. The tender shall be duly signed at the appropriate places as indicated in the TE documents and all other pages of the tender including printed literature, if any, shall be initialed by the same person(s) signing the tender.
- iv. Documents pertaining to Technical Bid should be uploaded first along with proof of deposit of tender document fee and EMD as per SECTION-I.

## **22. PRE-BID MEETING**

1. The Principal, HP, GDC, Shimla shall organize a Pre-Bid meeting with all interested Bidders before the last date of bid submission (the Pre- Bid Meeting) to provide an understanding of the Bidding Process, the project, the terms of the Contract and the services to be provided and to understand any queries, issues or suggestions that the Bidders may put forward.
2. The Pre-Bid Meeting will be convened on the date and time specified in the Data Sheet.
3. A Bidder may nominate up to two representatives to participate in a Pre-Bid Meeting, provided that the Bidder has notified the Principal, HP, GDC&H, Shimla of its representatives along with its authority letter to the Principal, HP, GDC&H, Shimla, at least one day prior to the Pre- Bid Meeting.
4. The Bidders are requested to submit any query or seek clarifications in writing, to reach the Principal, HP, GDC&H, Shimla not later than 01(one) day prior to pre-bid meeting the date specified in the Data Sheet, so that the Principal, HP, GDC&H, Shimla can address the issues comprehensively at the Pre-Bid Meeting. No query shall be entertained after the last date of receiving queries as mentioned above.
5. Without prejudice to the foregoing Clauses, the Bidders will be free to make suggestions for consideration of the Principal, HP, GDC&H Shimla in the course of the Pre-Bid Meeting.
6. The Principal, HP, GDC&H, Shimla may provide text of the questions raised and the , along with the minutes of the Pre-Bid Meeting and such further information as it may, in its sole discretion, consider appropriate for facilitating a fair, transparent and competitive Bidding Process, within the date specified in the Data Sheet.
7. Any oral clarification or information provided by or on behalf of the Principal, HP, GDC&H, Shimla at the Pre-Bid Meeting will not have the effect of modifying the Tender Document in any manner, unless the Principal, HP, GDC&H, Shimla issues an Addendum for the same or the Principal, HP, GDC&H, Shimla issues written interpretations and clarifications in accordance with procedure prescribed as per this tender documents. All such Addendum will be published on the relevant website.
8. Attendance of the Bidders at the Pre-Bid Meeting is not mandatory and failure to attend the Pre-Bid Meeting will not be a ground for disqualification of any Bidder.
9. The Principal, HP, GDC&H, Shimla deem it necessary to amend the Tender Document as a result of one or more queries or request(s) for clarification or modification, it will do so following the procedure set out in Clause 'Amendments to the tender documents'.

## **D. SUBMISSION OF TENDERS**

### **23. SUBMISSION OF TENDERS**

- i. The tenderers are to deposit the envelope containing Earnest Money Deposit in the office of the Principal, H.P. Govt. Dental College & Hospital, Shimla-1 on or before last date and time for submission of the tender.
- ii. The tenderer must ensure that they upload their tenders not later than the closing time and date specified for uploading tenders. In the event of the specified date for submission of tender falls on / is subsequently declared a holiday or closed day for the purchaser, the tenders will be received up to the appointed time on the next working day.



24. **DELAYED SUBMISSION OF COST OF TENDER AND EARNEST MONEY DEPOSIT**

Delayed submission of cost of tender document, Earnest Money Deposit after the specified date and time fixed for receipt of above will be treated as "delayed" tender and will be rejected/ignored straightway.

25. **ALTERATION AND WITHDRAWAL OF TENDER**

The tenderer, after uploading of its tender, is permitted to alter/modify its tender prior to deadline fixed for uploading of tenders.

**E. TENDER OPENING**

26. **OPENING OF TENDERS**

- i. The Tender Inviting Authority will open the tenders at the specified date and time and at the specified place as indicated in the E- tendering schedule.
- ii. Authorized representatives of the tenderers, who have submitted tenders in time, may attend the tender opening provided they bring with them letters of authority from the corresponding tenderers. The tender opening official(s) will prepare a list of the representatives attending the tender opening. The list will contain the representatives' names & signatures and corresponding tenderers' names and addresses.
- iii. **Two Bid Tender systems as mentioned in Para-10 &11 above will be as follows:**  
The Technical Bid will be opened first, those bidders who found qualified by the Committee as per terms and conditions of the tender and Section -XIV shall be scrutinized and evaluated by the Tender Opening Committee of Experts with reference to parameters prescribed in the Tender document.
- iv. Thereafter, the bidder found eligible as per eligibility criteria may be directed to make **physical demonstration of their quoted Dental Material on the specified date & time at HP, GDC&H, Shimla in front of the Departmental Technical Committees. The Bidders should have to arrange demonstration of material at their expense failing which tender shall liable to be ignored.** Technical Committee will check the salient technical features of the tenders like detailed description of the goods offered, delivery period and any other special features of the tenders, as deemed fit by the Committee.
- v. The sample of Dental Material shall be duly examined and approved by the Technical Committee of this institution before opening the financial Bid. The samples will be signed by the concerned HOD and kept in the Centre Store till the last supply of the year and receipt of the same would be given to the firm. This sample will be adjusted in the last order for the concerned item.
- vi. The technical Committee after satisfaction shall make recommendations only in case of those products(dental material) which fulfill the technical specifications criteria and only those products which confirm to the technical specifications for opening of financial bids. Thereafter, in the second stage, the financial bids of only the technically recommended/acceptable offers (as decided in the first stage) shall be opened for further evaluation.

**F. SCRUTINY AND EVALUATION OF TENDERS**

27. **BASIC PRINCIPLE**

Tenders will be evaluated on the basis of the terms & conditions already incorporated in the TE document, based on which tenders have been received. The recommendations of the Technical Committee constituted by the Government of Himachal Pradesh shall be placed before the Purchase Committee for finalization of source and rate.

28. **PRELIMINARY SCRUTINY OF TENDERS**

- i. The Tender Inviting Authority will examine the Tenders to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed stamped, pagged and whether the Tenders are generally in order.



- ii. Prior to the detailed evaluation of Price Tenders, pursuant to GIT Clause-34, the Tender Inviting Authority will determine the substantial responsiveness of each Tender to the TE Document. For purposes of these clauses, a substantially responsive Tender is one, which conforms to all the terms and conditions of the TE Documents. The Tender Inviting Authority's determination of a Tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.
- iii. If a Tender is not substantially responsive, it will be rejected by the Purchaser.
- iv. The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the TE document. The tenders, which do not meet the basic requirements, are liable to be treated as non – responsive and will be summarily ignored/rejected.
- v. The following are some of the important aspects, for which a tender shall be declared non – responsive and will be summarily ignored;
  - (i) Tender form as per Section-VI (digitally signed and stamped) not uploaded).
  - (ii) Tender document is unsigned.
  - (iii) Tender validity is shorter than the required period.
  - (iv) Required Cost of tender document, EMD have not been provided.
  - (v) Manufacturer's Authorization Form as per Section- VIII.
  - (vi) Tenderer has not agreed to terms and conditions of the TE.
  - (vii) Goods offered are not meeting the tender enquiry specifications.
  - (viii) Tenderer has not agreed to other essential condition(s) specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable laws.
  - (ix) Poor/ unsatisfactory past performance.
  - (x) Tenderers who stand deregistered/banned/blacklisted by any Govt. Authorities.
  - (xi) Tenderer is not eligible as per GIT Clauses- 5 & 11.
  - (xii) Tenderer has not quoted for as required in the technical specifications of required Dental Material.
  - (xiii) Previous purchase/supply order copies with prices of the quoted dental material having same/similar Specifications for last three years.

## 29. MINOR INFIRMITY/ IRREGULARITY/NON-CONFORMITY


If during the preliminary examination, the Tender Inviting Authority find any minor informality and/or irregularity and/or non-conformity in a tender, the Tender Inviting Authority may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the tenderers. Wherever necessary, the purchaser will convey its observation on such „minor“ issues to the tenderer by registered/speed post/email etc. asking the tenderer to respond by a specified date. If the tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored. The Tender Inviting Authority may also ask for any clarification is required from the bidder through email at the time of technical evaluation for which maximum time allowed to the bidder shall be 03 days.


## 30. DISCREPANCIES IN PRICES

The price of the Dental Material should be filled carefully in the financial Bid/BOQ available on website <https://hptenders.gov.in>. No representation for amendment in quoted rates shall be accepted. The financial Bid/BOQ shall not be accepted in physical form.

## 31. ELIGIBILITY QUALIFICATION CRITERIA

Tenders of the tenderers, who do not meet the required Qualification Criteria prescribed in Section- XIV, will be treated as non -responsive and will not be considered further.

  
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32. **Eligibility criteria of Sales Turn-Over of O.E.M or Principle National / Authorized Distributor.**  
The Annual Turnover of the OEM or the Principal National / Authorized Distributor should be for each year in preceding three financial years i.e. 2022-23, 2023-24 & 2024-25 as indicated in Section -XIII,

33. **COMPARISON OF PRICE BIDS/TENDERS**

The financial/price bid comparison of the responsive tenders shall be carried out digitally for all the items combined on Free Delivery at consignee site basis.

34. **ADDITIONAL FACTORS AND PARAMETERS FOR EVALUATION AND RANKING OF RESPONSIVE TENDERS**

The GST shall be payable as applicable from time to time. Further to GIT Clause - 32 above, the purchaser's evaluation of a tender will include and take into account the following:

In the case of goods manufactured in India or goods of foreign origin already located in India, Goods and Services Tax will be contractually payable (to the tenderer), on the goods if a contract is awarded to the Tenderer.

35. **TENDERER'S CAPABILITY TO PERFORM THE CONTRACT**

1. The Tender Inviting Authority, through the above process of tender scrutiny and tender evaluation will determine to its satisfaction whether the tenderer, who's tender has been determined as the lowest charges evaluated responsive tender is eligible, qualified and capable in all respects to perform the contract satisfactorily. The recommendations of the Technical Committee constituted will be final subject to approval of the Purchase Committee.
2. The above-mentioned determinations will, inter alia, take into account the tenderer's financial, technical and production capabilities for satisfying all the requirements of the Tender Inviting Authority as incorporated in the TE document. Such determination will be based upon scrutiny and examination of all relevant data and details submitted by the tenderer in its tender as well as such other allied information as deemed appropriate by the purchaser.

36. **CONTACTING THE TENDER INVITING AUTHORITY:**

- i. From the time of submission of tender to the time of awarding the contract, if a tenderer needs to contact the purchaser for any clarification/query relating to this tender enquiry and / or its tender, it should do so only in writing and as per schedule.
- ii. In case a tenderer attempts to influence the Tender Inviting Authority in the purchaser's decision on scrutiny, comparison & evaluation of tenders and awarding the contract, the tender of the tenderer shall be liable for rejection in addition to appropriate administrative actions being taken against that tenderer, as deemed fit by the purchaser.

**G. AWARD OF CONTRACT**

37. Tender Inviting Authority has the right to accept any tender and to reject any or all tenders. Principal, H.P. Govt. Dental College & Hospital, Shimla reserves the right to accept in part or in full any tender or reject any or more tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.

38. **AWARD CRITERIA**

The contract will be awarded to the lowest responsive bidder subject to approval of the Purchase Committee.

39. **VARIATION OF QUANTITIES AT THE TIME OF AWARD/ CURRENCY OF CONTRACT**

The approved rates will be valid Initially for two year from the date of finalization of rates or till fresh tender whichever is later and Tender Inviting Authority has right to extend the Rate on the same terms & conditions for further period subject to satisfactory performance . However extension beyond two (02) years shall be done with concurrence of firm providing the material,



#### 40. NOTIFICATION OF AWARD

Before expiry of the tender validity period i.e. 180 days, the Principal, H.P. Govt. Dental College & Hospital, Shimla will notify the successful tenderer(s) in writing, by registered / speed post/email that its tender for goods & services, which have been selected by the Principal, H.P. Govt. Dental College & Hospital, Shimla, has been accepted, also briefly indicating there in the essential details like description, specification and quantity of the goods & services and corresponding prices accepted. The successful tenderer must furnish to the purchaser the required performance security before execution of supply order failing which the EMD will be forfeited and the award will be cancelled. Relevant details about the performance security have been provided under **GCC Clause-5 under Section- III.**

#### 41. ISSUE OF CONTRACT

Promptly after notification of award, the successful tenderer will have to sign the Agreement /Contract Form (Section-X) with the purchaser(s).

#### 42. NON-RECEIPT OF PERFORMANCE SECURITY AND CONTRACT BY THE PURCHASER

Failure of the successful tenderer in signing the agreement with purchaser shall make the tenderer liable for forfeiture of its EMD and, also, for further actions by the purchaser against it as per the **clause-22 of GCC – Termination of default.**

#### 43. RETURN OF EMD

The earnest money of the successful tenderer and the unsuccessful tenderers will be returned, as already specified in previous clauses.


#### 44. PUBLICATION OF TENDER RESULT


The name and address of the successful tenderer(s) receiving the supply order(s) will be mentioned on the web site of the department.

#### 45. CORRUPT OR FRAUDULENT PRACTICES

It is required by all concerned namely the Consignee/ Tenderers/Suppliers etc. to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:
  - i. "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
  - ii. "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial noncompetitive levels and to deprive the Purchaser of the benefits of free and open competition;
  - iii. "Coercive Practice" means impairing or hampering or threatening to impair or harm, directly or indirectly, any person or the property of the person to influence improperly the actions of a person.
  - iv. "Restrictive Practice" means forming a cartel or arriving at any understating or arrangement amongst Bidders with the objective of restricting or manipulating full and fair competition in the Bidding Process.
- (b) Will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (c) Will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract by the purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.

  
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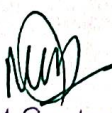
  
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### **SECTION – III**

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## **GENERAL CONDITIONS OF CONTRACT (GCC)**

### **1. APPLICATION**

The General Conditions of Contract incorporated in this Contract prescribed under Section –III and Technical Specification under Section-IV of this document.

### **2. USE OF CONTRACT DOCUMENTS AND INFORMATION**

1. The tenderer/bidder shall not, without the purchaser's prior written consent, disclose the contract or any provision thereof including any specification, drawing, sample or any information furnished by or on behalf of the purchaser in connection therewith, to any person other than the person(s) employed by the supplier in the performance of the contract emanating from this TE document. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for the purposes of such performance for this contract.
2. Further, the supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC sub-clause 2.1 above except for the sole purpose of performing this contract.
3. Except the contract issued to the supplier, each and every other document mentioned in GCC sub-clause 2.1 above shall remain the property of the purchaser and, if advised by the purchaser, all copies of all such contract documents shall be returned to the purchaser on completion of the tenderer's performance and obligations under this contract.

### **3. PATENT RIGHTS**

The tenderer shall, at all times, indemnify and keep indemnified the purchaser, free of cost, against all claims, which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to the purchaser.

### **4. COUNTRY OF ORIGIN**

1. All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.
2. The word "origin" incorporated in this clause means the place from where the goods are manufactured, produced or processed or from where the services are arranged. The country of origin may be specified in the Price Schedule.
3. Any bidder from a country which shares land border with India will be eligible to the bid in this tender only if registered with competent authority. Bidder has to undertake compliance to this.

### **5. PERFORMANCE SECURITY**

The Earnest Money Deposit (EMD) of successful bidder shall be converted into Performance Security which shall be retained upto two (02) month beyond contract / warranty period whichever is earlier.

### **6. TECHNICAL SPECIFICATIONS AND STANDARDS**

The Goods & Services to be provided by the supplier under this contract shall conform to the technical specifications and quality control parameters mentioned in "Technical Specification" and "Quality Control Requirements" under Sections-IV of this document.

### **7. PACKING AND MARKING**

1. The packing for the goods to be provided by the tenderer should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of



the final destination of the goods and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract.

2. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in Technical Specifications and Quality Control Requirements under **Sections-IV** and in GCC under **Section-III**. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

3. **Packing instructions:**

Unless otherwise mentioned in the Technical Specification and Quality Control Requirements under **Sections -IV**, the tenderer shall make separate packages for each consignee (in case there is more than one consignee mentioned in the contract) and mark each package on three sides with the following with indelible paint of proper quality:

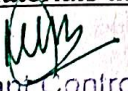
- a. contract number and date
- b. brief description of goods including quantity
- c. packing list reference number
- d. country of origin of goods
- e. consignee's name and full address and
- f. supplier's name and address
- g. Govt. Supply – Not For Sale.


8. **INSPECTION, TESTING AND QUALITY CONTROL**

1. The purchaser's/consignee's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by purchaser's inspector during pre-dispatch inspection mentioned above.
2. Goods accepted by the purchaser/consignee and/or its inspector at initial inspection and in final inspection in terms of the contract shall in no way dilute purchaser's/consignee's right to reject the same later, if found deficient in terms of the warranty clause of the contract, as incorporated under **GCC Clause -15**. The delivery period is extendable only in peculiar circumstances.

9. **TERMS OF DELIVERY**

1. Dental Materials shall be delivered by the bidder in accordance with the terms of delivery specified in the supply order(s) i.e. HP, GDC&H, Shimla issued during the contract period i.e. **45 days**. In case of any delay to deliver the material(s) in specified period mentioned in the purchase order, prior permission for execution of supplies shall be obtained from Principal H. P. Govt. Dental College & Hospital, Shimla.
2. Any supply which is substandard the bidder will have to returned/taken back at his/her own expenditure.
3. The Supplier shall be responsible for any breakage/shortage during transit etc. The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire items contracted for arrive in good condition at destination.
4. Rates should be quoted on F.O.R door step delivery basis at HP, GDC&H, SHIMLA Central Store Block-B and all the transit loss what so ever will be borne by the supplier firm (any monetary limit is not acceptable). It will be the responsibility of approved supplier to deliver the items (products) in the Central Store of the indenting officers mentioned in the supply order and not at the gate of the institution or the building.
5. There should be sufficient expiry date in order to ensure consumption of the material within reasonable time or alternately the material to be supplied should have reasonable date of manufacturing which should prior to not be more than six months the date of supply. For Volatile materials the bottles should be tightly sealed and no material should have evaporated.

  
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And Hospital, Shimla

  
Principal  
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And Hospital, Shimla



**10. TRANSPORTATION OF GOODS**

Instructions for transportation of domestic goods including goods already imported by the tenderer under its own arrangement:

In case no instruction is provided in this regard in the GCC, the tenderer will arrange transportation of the ordered goods as per its own procedure.

**11. INSURANCE:**

Unless otherwise instructed in the GCC, the tenderer shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the following manner:

"The tenderer shall be responsible till the entire stores/material contracted for arrival in good condition at destination/consignee site. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier and should be valid till 06 months after the receipt of goods by the Consignee. If the dental material is not commissioned and handed over to the consignee within stipulated time days from the date of issue of supply order sent through email followed by post, the insurance will be got extended by the tenderer at their cost till the successful installation, testing, commissioning and handing over of the goods to the consignee.

**12. INCIDENTAL SERVICES**

Subject to the stipulation, if any, and the Technical Specification (Section- III), the tenderer shall be required to perform the following services.

**13. DOCUMENTS FOR CLEARANCE/RECEIPT OF GOODS AND RELEASE OF PAYMENT.**

The tenderer shall send all the relevant dispatch documents well in time to the consignee to enable the consignee to make arrangements accordingly to receive (as the case may be) the goods in terms of the purchase order. The usual documents involved and the drill to be followed in general for this purpose are as follows:-

**For Domestic Goods**, including goods already imported by the tenderer under its own arrangement within 48 hours of dispatch, the tenderer shall notify the purchaser, consignee, and others concerned if mentioned in the purchase order, the complete details of dispatch and also supply the following documents to them by registered post / speed post (or as instructed in the contract):

- (i) Four computerized copies of invoices showing purchase order number, goods description, quantity, unit price and total amount; duly verified and stock entry.
- (ii) Two copies of packing list identifying contents of each package;
- (iii) Inspection certificate issued by the nominated Inspection agency, if any.
- (iv) Certificate of origin;

**14. ASSIGNMENT**

The tenderer shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract to other party, except with the Purchaser's prior written permission.

**15. SUB CONTRACTS**


The tenderer shall not be allowed to give any subcontract during the contract period to other supplier or agency.

**16. MODIFICATION OF CONTRACT**

If necessary, the purchaser may, by a written order given to the tenderer at any time during the currency of the Rate Contract, amend the contract by making alterations and modifications within the general scope of contract in any one or more of the following:

- a) Mode of packing.
- b) Incidental services to be provided by the supplier
- c) Mode of dispatch,
- d) Place of delivery, and

  
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- e) Any other area(s) of the contract, as felt necessary by the purchaser depending on the merits of the case.

#### 17. PRICES

Prices to be charged by the successful bidder for supply of goods and provision of services in terms of the contract shall not vary from the corresponding prices quoted by the bidder in its tender and incorporated in the rate contract. **However, if there is any price fall due to reduction in custom duty, import duty, GST or overall reduction in prices of these materials due to some change in policy of the Government or reduction in prices internationally, the benefit of such reduction will be passed on to the purchaser.**

#### 18. TAXES AND DUTIES

1. Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to the purchaser. Only GST will be payable as applicable from time to time.
2. Further instruction, if any, shall be as provided in the GCC.

#### 19. TERMS AND MODE OF PAYMENT

##### PAYMENT TERMS

1. Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

##### **Payment for Domestic Goods or Foreign-Origin Located Within India.**

Payment shall be made in Indian Rupees as specified in the contract in the following manner by the purchaser :-

100% payment of the purchase order price shall be paid on the submission of the following documents:

- (i) Original copy of supplier's invoice showing purchase order number & date, goods description, quantity, unit price and total amount duly verified and stamped from the consignee with stock page entry including Proof of Delivery (POD).
  - (ii) Consignee Receipt Certificate in original issued by the authorized representative of the consignee;
  - (iii) The Performance Bank Guarantee valid upto two months beyond the expiry period of warrantee period /contract period as per the prescribed format in **Section-IX**.
2. The supplier shall not claim any interest on payments under the contract.
  3. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.

#### 20. DELAY IN THE SUPPLIER'S PERFORMANCE

1. The supplier shall deliver the goods and perform the services under the contract within the time schedule specified by the purchaser and as incorporated in the contract.
2. Any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to the following actions:-
  - (i) **A penalty of 0.5%(Zero point five per cent) per week of the total value of the goods will be deducted up to a maximum of 10%(Ten per cent) for delay in supply** Thereafter, if extension for supply is not granted by the Purchaser, the supply order(s) will automatically stand cancelled, Performance security will be forfeited and the tenderer may be debarred for future supplies for a period of three years (refer GCC clause 9)
3. If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform the purchaser in writing about the same and its likely duration and make a request to the purchaser for extension of the delivery schedule accordingly. On receiving the supplier's communication, the purchaser shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual



obligations by issuing an amendment to the contract.

4. When the period of delivery is extended due to unexcused delay by the supplier, the amendment letter extending the delivery period shall, inter-alia contain the following conditions:
  - (a) The purchaser shall recover from the supplier liquidated damages on the goods and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract.
  - (b) That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, GST or on account of any other tax specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said goods and services as are delivered and performed after the date of the delivery stipulated in the contract.
  - (c) But nevertheless, the purchaser shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, GST or any other duty or tax or levy or on Account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.
5. The supplier shall not dispatch the goods after expiry of the delivery period. The supplier is required to apply to the purchaser for extension of delivery period and obtain the same before dispatch. In case the supplier dispatches the goods without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and/or any other expense related to such supply shall lie against the purchaser.

## **21. LIQUIDATED DAMAGES**

Subject to **GCC clause-20**, if the successful bidder fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, the purchaser shall, without prejudice to other rights and remedies available to the purchaser under the contract, deduct from the purchase price, as liquidated damages.

## **22. TERMINATION FOR DEFAULT**

1. The purchaser, without prejudice to any other contractual rights and remedies available to it (the purchaser), may, by written notice of default sent to the tenderer, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by the purchaser.
2. In the event of the purchaser terminates the contract in whole or in part, pursuant to **GCC sub-clause 22.1** above, the purchaser may procure goods and/or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit and the supplier shall be liable to the purchaser for the extra expenditure, if any, incurred by the purchaser for arranging such procurement.
3. Unless otherwise instructed by the purchaser, the tenderer shall continue to perform the contract to the extent not terminated.

## **23. TERMINATION FOR INSOLVENCY**

If the supplier becomes bankrupt or otherwise insolvent, the purchaser reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and / or will accrue thereafter to the purchaser.

## **24. FORCE MAJEURE**

1. Notwithstanding the provisions contained in **GCC clauses-22, 23 and 24**, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.
2. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of , the party claiming to be affected by such event and which has caused the non -



performance or delay in performance. Such events may include, but are not restricted to, acts of the purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes.

3. If a Force Majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof within fifteen(15) days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
4. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.
5. In case due to a Force Majeure event the purchaser is unable to fulfill its contractual commitment and responsibility, the purchaser will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

#### **25. TERMINATION FOR CONVENIENCE**

1. The purchaser reserves the right to terminate the contract, in whole or in part for its (purchaser's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of the purchaser. The notice shall also indicate inter alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.
2. The goods and services which are complete and ready in terms of the contract for delivery and performance within thirty days after the supplier's receipt of the notice of termination shall be accepted by the purchaser following the contract terms, conditions and prices. For the remaining goods and services, the purchaser may decide:
  - a) to get any portion of the balance completed and delivered at the contract terms, conditions and prices; and / or
  - b) to cancel the remaining portion of the goods and services and compensate the supplier by paying an agreed amount for the cost incurred by the supplier towards the remaining portion of the goods and services.

#### **26. GOVERNING LANGUAGE**

The contract shall be written in English language. All correspondence and other documents pertaining to the contract, which the parties exchange, shall also be written English only.

#### **27. NOTICES**

1. Notice, if any, relating to the contract given by one party to the other, shall be sent in writing or by cable or telex or facsimile or e-mail and confirmed in writing. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.
2. The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

#### **28. RESOLUTION OF DISPUTES**

1. If dispute or difference of any kind shall arise between the purchaser and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
2. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the purchaser or the supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. In the case of a dispute or



difference arising between the Purchaser/Consignee and Supplier relating to any matter arising out of or connected with the contract, such dispute or difference shall be referred to an Arbitrator to be appointed by the Additional Chief Secretary/Principal Secretary/ Secretary (Health) to the Govt. of H.P.

3. **Venue of Arbitration:** The venue of arbitration shall be subject to civil jurisdiction of Municipal limits of Shimla Town, Shimla, H.P. only.

**29. APPLICABLE LAW**

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.


**30. GENERAL/ MISCELLANEOUS CLAUSES**


1. Nothing contained in this Contract shall be constructed as establishing or creating between the parties, i.e. the Supplier on the one side and the Purchaser on the other side, a relationship of master and servant or Principal and agent.
2. Any failure on the part of any Party to exercise right or power under this Contract shall not operate as waiver thereof.
3. The Supplier shall notify the Purchaser of any material change would impact on performance of its obligations under this Contract.
4. Each member/constituent of the Supplier in case of consortium shall be **jointly and severally liable** to and responsible for all obligations towards the Purchaser for performance of contract/services.
5. The Supplier shall at all times, indemnify and keep indemnified the Purchaser against all claims/damages etc. for any infringement of any Intellectual Property Rights (IPR) while providing its services under the Contract.
6. The Supplier shall, at all times, indemnify and keep indemnified the Purchaser against any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its employees or agents or by any other third party resulting from or by any action, omission or operation conducted by or on behalf of the supplier/its associate/affiliate etc.
7. All claims regarding indemnity shall survive the termination or expiry of the contract.

**31. REQUIRED TERMS OF DELIVERY & DESTINATION SITE:**

At Consignee Site – As Specified in the Purchase Order. Insurance (local transportation and storage) would be borne by the Supplier from warehouse to the consignee site i.e. H.P. Govt. Dental College & Hospital, Shimla-171001 for a period including 03 months beyond date of delivery.

**Destination/Consignee details will be given in Purchase/supply Orders.**

  
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And Hospital, Shimla



**SECTION-III****LIST OF REQUIRED DENTAL MATERIAL & TECHNICAL SPECIFICATIONS**

*Bidder are advise to quote all prices should be in per unit e.g. per gm, per ml, per mg, per pec. , per liters and per kg wherever is applicable.*

Sl. No.	Name of the Dental Material	Unit code
1	Alginate - Per gram	DM2501
2	Adhesive plaster- Per meter	DM2502
3	Articulating paper - per pkt.	DM2503
4	Activator Tube for Facebow-per pec.	DM2504
5	Air Rotor bur: Assorted- per bur	DM2505
6	Applicator tips -per pkt	DM2506
7	Addition silicon Putty: (i)Regular (ii)Medium Body (iii)Light Body- per Pkt	DM2507
8	Acrylic stone trimmer - Assorted	DM2508
9	Acrylic Stone- Metal Trimmer	DM2509
10	Amelogenin for periodontal regeneration	DM2510
11	Arch Bar different type- per pkt	DM2511
12	Assorted Brackets 022 MBT premolar to premolar upper lower-per kit	DM2512
13	Base plate - per pkt	DM2513
14	Broaches-per pec.	DM2514
15	Bonding agent 7th Generation bond- per ml	DM2515
16	Bone Grafting Material: Synthetic containing either hydroxyapatite and beta tri calcium phosphate crystals	DM2516
17	BP Blade (Size=11,12,15,22,23 & 15C Nos.- Per pec.)	DM2517
18	BP Blade with Handle (Disposable)-Size=11,12,15 Nos.- Per pec.	DM2518
19	Bleaching Kit Agent 37.5% H <sub>2</sub> O <sub>2</sub> - per ml/mg	DM2519
20	Bleaching Kit Agent 10% Carbemide Peroxide- per ml/mg	DM2520
21	Bio Dentine- per gm	DM2521
22	Bulk fill composite universal restoration	DM2522
23	Bite registration material	DM2523
24	Bonding agent for core buildup material	DM2524
25	Band Material Premolar- per feet	DM2525
26	Baccishield Solution- per Ltr.	DM2526
27	Bupiva Caine	DM2527
28	Cold cure: Pink & Clear (Liquid & Powder) & Liquid- per ml/gm	DM2528
29	Compound Benzoin Tincture	DM2529
30	Cold Mould Seal -per ml	DM2530
31	Campher phenol-per ml	DM2531
32	Clove Oil - per ml	DM2532
33	Calcium Hydroxide Powder -per ml/gm	DM2533
34	Crown cutting bur kit-per bur	DM2534
35	Ca(OH) <sub>2</sub> Iodoform Paste syringe/ tubes- per tube	DM2535
36	Ca(OH) <sub>2</sub> based root canal sealer-	DM2536
37	Ca(OH) <sub>2</sub> Tubes- per tube	DM2537
38	Core buildup composite/material with bonding system (Conditioner+adhesive-A,B)- per ml/mg	DM2538

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39	Cord Poker	DM2539
40	Composite preparation and finishing kit	DM2540
41	Composite polishing kit	DM2541
42	Composite polishing discs assorted with mentstill	DM2542
43	Composite polishing strips assorted	DM2543
44	Calcium Hydroxide point (15-40)	DM2544
45	Carbide Bur: Assorted- per bur	DM2545
46	Cotton Roll-500gm	DM2546
47	Cotton Roll (Preformed)-per Pkt	DM2547
48	Ceramic Finishing Kit- per pec.	DM2548
49	Cotton bandage 2"- per roll.	DM2549
50	Cotton bandage 6"- per roll.	DM2550
51	Collagen memberan made of pure type-I Collegen 25x25x.2mm- per pkt	DM2551
52	Collogen periodontal chip -Sterile collogen periodontal chip impregnated with 2.5mg chlorhexidine gluconate and thickness 1-2mm	DM2552
53	Collagen Plug Type-I	DM2553
54	Cancellous bone block- Rigid with proper fixation size 10x10x20mm	DM2554
55	Chin cap with vertical pull Head Gear- per pec.	DM2555
56	Caries detection dye	DM2556
57	Denture Adhesive powder- per gm	DM2557
58	Dental Varnish- per ml	DM2558
59	Dental Floss- per pec.	DM2559
60	Devitaliser Arsenic free- per gm	DM2560
61	Diamond bur: (Egg shaped, Wheel round and Wheel burs)	DM2561
62	Disinfectant sleeves for all types of hand pieces etc. - per sleeves	DM2562
63	Disinfectant for cleaning of Burs - per ml	DM2563
64	Disinfectant and Sterilizing solution for surgical instruments - per ml	DM2564
65	Dental Implant Sprial- Bioline-(Per implant)	DM2565
66	Dental Implant Conical- Bioline-(Per implant)	DM2566
67	Die Stone -per kg	DM2567
68	Dental Stone/Stone plaster- per kg	DM2568
69	Drip Set BT/IV set- per pec.	DM2569
70	Distilled water for autoclave Liter	DM2570
71	Dextrocose injection 5%	DM2571
72	Disposable syringe -2ml	DM2572
73	Disposable syringe -5ml	DM2573
74	Disposable syringe -10ml	DM2574
75	Disposable syringe -20ml	DM2575
76	Disposable Sterilized Gloves (6, 6.5, 7 & 7.5 Nos.)	DM2576
77	Disposable Face mask three layer/ply	DM2577
78	Disposable Nitrile Gloves (6.5 & 7 No.)	DM2578
79	Disposable surgical caps -Per pec.	DM2579
80	Disposable surgical gowns- per pec.	DM2580
81	Disposable surgical drape set- per pec.	DM2581
82	Disposable patients sheet- per pec.	DM2582
83	Disposable RVG Sleeves- per pkt	DM2583



84	Disposable Shoes cover-per cover	DM2584
85	Disposable Glasses- per pec.	DM2585
86	Disposable tissues- per pec.	DM2586
87	Disposable plastic impression trays-upper & lower- per pec.	DM2587
88	Elastic Adhesive Bandage 10cmx4/6m	DM2588
89	Etchant- per ml/gm	DM2589
90	Endo Rotary file protaper- per pec.	DM2590
91	EDTA Gel -per ml/gm	DM2591
92	Ethylene /Vinyl acetated co-polymer fiber diameter 0.5 mm containing tetracycline (1 Pkt x4 Fiber carton)	DM2592
93	Endo Access Burs-per bur	DM2593
94	Elastomeric modules – per pec.	DM2594
95	Esthetic Preformed 10 teeth S.S crowns: Anterior / Posterior Ki t (D4,D5,E4,E5)	DM2595
96	Elastomeric Chain: ( Short, closed & Open- per pkt)	DM2596
97	Elastics :- Extra Oral -8 oz, Intra oral- 1/4", 5/16" & 3/16"- per pkt	DM2597
98	Finger Plugger -per pec.	DM2598
99	Finger spreader- per pec.	DM2599
100	Flucal Gel- per ml/gm	DM2600
101	Flowable composite with etchant - per ml/gm	DM2601
102	Flowable composite without etchant- per ml/gm	DM2602
103	Flux - per ml	DM2603
104	Facebow Standard short or Long- per pec.	DM2604
105	Fiber reinforced splinting (3 units 8.5cmx2mmx0.2mm)- per strip	DM2605
106	File for negotiating calcified canals Pkt	DM2606
107	Formalin 10% -per ml	DM2607
108	Formalin Tablet- per tab	DM2608
109	Glycerin Bottle -per ml	DM2609
110	Green Stick - per pec.	DM2610
111	Glass Ionomer Cement Lutting - per mg/ml	DM2611
112	Glass Ionomer Cement –Type-II -per mg/ml	DM2612
113	Glass Ionomer Cement Re-inforced Restorative-per mg/ml	DM2613
114	Glass Ionomer Cement Light Cure-per mg/ml	DM2614
115	Gingival cutting burs-per bur	DM2615
116	Gingival barrier	DM2616
117	Glucometer strips- Pkt	DM2617
118	GP POINT 2%- All type- per pec.	DM2618
119	GP Points (Pkt)= 4% & 6% (All type- per pec.	DM2619
120	GP Sticks - per pkt	DM2620
121	Gum Paint (ml)	DM2621
122	Gate Glidden drills: Size #1, #2, #3- per pec.	DM2622
123	Gutta Purcha solvent- per ml	DM2623
124	GC plus tooth Mouse- per gram	DM2624
125	Gauze Than- per meter	DM2625
126	Heat cure Pink veined- per mg/ml	DM2626
127	Heat cure Light Pink- per mg/ml	DM2627
128	H-files-different type- per pec.	DM2628

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129	Hand Sanitizer -per ml	DM2629
130	H <sup>2</sup> O <sup>2</sup> Solution ml	DM2630
131	Hand Piece Oil - per ml	DM2631
132	Hyrex Screw (11 & 13mm)- per pec.	DM2632
133	Hand NiTi Files -per pec.	DM2633
134	Isoflurance	DM2634
135	Impression compound	DM2635
136	Interim Restorative Material eugenol free- per gm	DM2636
137	Inlay Wax- per gm	DM2637
138	Investment material Gypsum Bounded	DM2638
139	Investment material Phosphate bonded - per gm	DM2639
140	Intra Oral Tips for light body- per pec.	DM2640
141	K-files- different type- per pec.	DM2641
142	Kit for Micro Abrasion for teeth	DM2642
143	Kedo S Gold Assorted {D1,E1,U1-4%&6% each}	DM2643
144	Lysol -Bottle	DM2644
145	Lignocaine with Adrenaline	DM2645
146	Lignocaine plain-2%	DM2646
147	Lignocaine spray	DM2647
148	Lignocaine Jelly-2%	DM2648
149	Light cure syringes of all kinds of shades	DM2649
150	Light cure syringes various shades, nano hybrid composite with dual shade	DM2650
151	Light Cure Bonding Agent for Orthodontic Bracket(Transbond)- per mg/ml	DM2651
152	Light Cure cavity liner- per gm/ml	DM2652
153	Light Cure denture base resin sheets-Pkt	DM2653
154	Ligature wire (.001")- per spool	DM2654
155	Ligature wire 26 Gaze- per spool	DM2655
156	Light cure Opaquer Composite syringes (Assorted set of shades)	DM2656
157	Lentulo spiral- per pec.	DM2657
158	Lingual button (Bondable) - per pec.	DM2658
159	Lingual button (Weldable) - per pec.	DM2659
160	Lip Bumper without Loops- per pec.	DM2660
161	Lingual sheath - per pec.	DM2661
162	Leukoplas adhesive tape- per tape	DM2662
163	Mackintosh - per meter	DM2663
164	Molar Band Material { 0.005x0.180 and 0.006x0.180)- per roll	DM2664
165	Molar Tubes (Bondable) Upper/Lower- Single, Double & triple- per pec.	DM2665
166	Molar Tubes (Weldable) Upper/Lower- Single, Double & triple- per pec.	DM2666
167	Molar Tubes 2nd (Bondable) - per pec.	DM2667
168	Molar Tubes- Bondable Upper/lower-Single - per pec.	DM2668
169	Mercury - per gram	DM2669
170	Matrix/Mylar Strip- per pec.	DM2670
171	Mouth wash Chlorhexidine-per ml	DM2671
172	Mouth wash Betadine - per ml.	DM2672
173	Molding Wax	DM2673

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174	Membranes for guided bone regeneration resirable bilover collagen memberances- per pec.	DM2674
175	Mineral Trioxide Aggregate- per gm	DM2675
176	Microspores Hypoallergenic Pressure sensitive adhesive tape for medical different type- per meter	DM2676
177	Microspore Surgical Tape	DM2677
178	Medical Examination Gloves (all size)- per pec.	DM2678
179	Matrix Band (1 & 8 Nos.)- per pec.	DM2679
180	Mini implants screws( 1.5x8, & 1.5x10)	DM2680
181	Mummifying Agent (Formacresol)- per ml	DM2681
182	Metrogyl Solution	DM2682
183	Micro Motor Burs: (TF- Fine, Round= coarse & Straight Fissure= coarse)	DM2683
184	N-95 Face mask- per pec.	DM2684
185	Ni-Ti files- per pec.	DM2685
186	NiTi Open Coil Spring (012"x030)	DM2686
187	NiTi Closed Coil Spring (9mm,11mm)	DM2687
188	Nylon 4.0 cutting needle Pkt- per pec.	DM2688
189	Ni Ti Upper & Lower (Pkt)- per pec.	DM2689
190	Orthodontics Bone screws (2x12 & 2x14)	DM2690
191	Orthodontics Mini Implant Kit	DM2691
192	Plaster of Paris (POP)- per kg/gm	DM2692
193	Povidine- Iodine Solution 10%	DM2693
194	Povidine- Iodine Solution 5%	DM2694
195	Povidine- Iodine Scrub 7.5%	DM2695
196	Partial teeth U/L Anterior Assorted (Set) 23,24,25,26,27- per set	DM2696
197	Partial teeth U/L Posterior- per set	DM2697
198	Polishing Buff- per pec.	DM2698
199	Paper Point- per pec.	DM2699
200	Peeso Reamer - per pec.	DM2700
201	Pit & Fissure Sealant - per ml/mg	DM2701
202	Plaque disclosing solution two tone disclosing solution to distinguish between old and new plaque 10ml	DM2702
203	Periodontal pack non Eugenol- per gm	DM2703
204	Pre fabricated posts- per pec.	DM2704
205	Protraction Face mask (Petit)	DM2705
206	Pumice Powder- per gram	DM2706
207	Preformed Bands Molar permanent ( First permanent molar) - per feet	DM2707
208	Preformed silicon Tip sectional Matrix and reinforced rings of two sizes	DM2708
209	Pattern resins for post and core	DM2709
210	Polishing strips proxa- per pec.	DM2710
211	Posterior composite Universal (Syringes)	DM2711
212	Ringer Lactate-RL	DM2712
213	Reamer-all type per pec.	DM2713
214	Retraction Cord - per gm/coil	DM2714
215	Rubber dam sheet size 5"x5"- per pec.	DM2715
216	Rubber polishing cups- per pec.	DM2716

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217	Reproximation Diamond Strip Both Ended - per pec.	DM2717
218	Resin reinforce Zinc Oxide Eugenol Cement- per ml/gm	DM2718
219	Resin Cement (Self etching self adhvsive)- per gm.	DM2719
220	Root Canal Bio-ceramic sealer -Pkt	DM2720
221	Root canal irrigation solution containing tween-80	DM2721
222	Silver Amalgam alloy - per gm	DM2722
223	Suction tip - per pec.	DM2723
224	Suction Catheter (Size 14,16,12,10Nos.)- per set	DM2724
225	Sponge Stone/Gelatin sponges	DM2725
226	SS Crown prefabricated for deciduous molar 3 & 4 Nos.	DM2726
227	Strip crown Deciduous ant.	DM2727
228	Strip Crown Permanent Ant. (Box)	DM2728
229	Spirit -per ltr.	DM2729
230	Soap (Liquid)	DM2730
231	Soap-per cake	DM2731
232	Stainless Steel wire (Pkt)	DM2732
233	Stainless Steel Upper & Lower (Pre-formed)	DM2733
234	Stainless Steel Upper & Lower wire (Straight Length)	DM2734
235	Stainless Steel Wires (Straight Length)	DM2735
236	Surgical burs assorted size PKt	DM2736
237	Soft reliner Permanent (Elastomeric)	DM2737
238	Separators Pkt	DM2738
239	Silver Solder Pkt	DM2739
240	Standard Expansion Screws	DM2740
241	Saddle Matrix System 0.035mm	DM2741
242	Sodium Hypochloride 3% solution	DM2742
243	Sodium Hypo chloride 5% solution	DM2743
244	Sodium Chloride (NS) 0.9% injection	DM2744
245	Suture Silk 4-0, 16mm 3/8 reverse cutting pkt- per pec.	DM2745
246	Silk Suture 3-0, 26mm 3/8 reverse cutting Pkt- per pec.	DM2746
247	Silk Suture 5-0, 26mm Pkt- per pec.	DM2747
248	Silk suture with cutting needle 3-0, 26mm Pkt- per pec.	DM2748
249	Silk suture with cutting needle 2-0, 26mm Pkt- per pec.	DM2749
250	Silver Diamine Fluoride	DM2750
251	Side vented Needle 30 gaze	DM2751
252	Sectional Matrix System-Kit	DM2752
253	Teeth Set full : 23,,24,25,26,27- per set	DM2753
254	Temporization Material all shades cool Temp. (each shade)- per gm	DM2754
255	Temporization Material	DM2755
256	Tooth vitality cold test spray	DM2756
257	Tapered fissure bur flat ended	DM2757
258	Trans metal burs: Tapered Fissure, assorted size	DM2758
259	TMA -Straight Length-per pec.	DM2759
260	TMA -Arch Wires -per pec.	DM2760
261	Universal dispensing gun for addition silicon- per pec.	DM2761



262	Ultrasonic activator Irrigation tips	DM2762
263	Vaseline	DM2763
264	Veinflon	DM2764
265	Vicryl suture 3.0 reverse cutting body 16mm with 112 circular cutting needle- per pec.	DM2765
266	Vicryl suture 3.0 reverse cutting body 16mm with 112 circular cutting needle absorbable- per pec.	DM2766
267	Vicryl suture 4.0 with reverse cutting needle 25 mm- per pec.	DM2767
268	Wedges - Wooden- per pec.	DM2768
269	X-ray Film IOPA - 31 x 41mm -per PKT	DM2769
270	X-ray film IOPA- PEADO-per PKT	DM2770
271	X-ray film for Dry view Laser printer :8" x 10" -per PKT	DM2771
272	X-ray film for Dry view Laser printer:10" x 12" -per PKT	DM2772
273	X-ray Film Occlusal 2.25"x 3"-per PKT	DM2773
274	X-Ray Film Developer to Develop -per Ltr	DM2774
275	X-ray film Fixture to Fixture -Per Ltr.	DM2775
276	Dicom X-ray film for CBCT-per PKT	DM2776
277	A-4 Glossy Sheet-per Pkt	DM2777
278	ZOE Impression paste	DM2778
279	Zinc Phosphate Cement	DM2779
280	Zinc Oxide Powder with eugenol liquid	DM2780
281	Zirconomer Restoration Material	DM2781
282	2% chlorhexidine Gel- per ml	DM2782
283	2% chlorhexidine solution - per ml	DM2783
284	3D Expansion Screw with 2 or 3 Activation	DM2784

  
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 Principal  
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 And Hospital, Shimla



**SECTION – V****Eligibility Qualification Criteria and Documents to be submitted with Eligibility Bid Claim.****1. Detail Profile of the Company/Firm as under:-**

1	Name of the Tenderer	
2	Postal address*:	
3	Country	
4	State	
5	City	
6	Pin Code	
7	Telephone No. with STD Code	
8	Mobile No.	
9	E-mail Id (Primary)	
10	Alternative Email Id	
11	Fax No. with STD Code	
12	Website	
13	GST NO.	
14	PAN	
15	Type of Supplier: (i). Manufacturer (ii). Authorized seller	
16	Name of the bank in which on- line Bank Account numbers is operation	
17	IFSC No.	


**Declaration**


I/We \_\_\_\_\_ Prop./Partner/Director etc. (Please specify) of M/S \_\_\_\_\_ hereby declare that the information given in this Form is true to the best of my knowledge & belief.

**\*NOTE:** Address on all the documents should not mismatch. In case of address mismatch, please submit a self attested chronological list of organization/ firm addresses.

**Signature and seal of the Tenderer**

- 2 The Bidder should be Original Manufacturer OR Authorized distributor of OEM .
- 3 The Annual turnover statement should have UDIN of the Chartered Accountant signing the Annual Turnover Statement.
- 4 Authorization certificate as per Format prescribed in **Section-VIII**
- 5 (a) The Tenderer should have supplied quoted material or similar material in the last three years (as per Performa-"A") from the date of Tender Opening, adequate/sufficient quantity of the similar material.
6. Copy of Manufacturing License in case of OEM.
7. Proof of deposit of cost of the tender documents and Earnest Money Deposit.
8. List of dental material for which the bid is being submitted.
9. Declaration in "FORM-B" contained in **Section-VIII** by an authorized signatory to the effect that all conditions contained in the Tender Documents are acceptable to the Bidder.

  
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10. Declaration in **FORM-C** as prescribed in **Section-VIII** that the bidder has not been debarred/blacklisted by any Government/Semi-Government organization for quality of product/services and that there is no major complaint against the quality of service/products by any organization.
11. Goods and Services Tax registration certificate (upload scanned copy).
12. Permanent Account Number (upload scanned copy).
13. Income tax return for the financial year 2022-23, 2023-24 & 2024-25 (upload scanned copy)

**Note:- All the requisite documents ,certificates etc. should invariably be uploaded on website <https://hptenders.gov.in> as per tender document. The scanned documents should be legible and clear.**



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**PRO-FORMA "A"****PRO-FORMA FOR PAST EXPERIENCE**


Name and address of the Supplier: \_\_\_\_\_


Name and address of the manufacturer : \_\_\_\_\_

Order placed by (full address of Purchaser )	Order number and date	Description and quantity of ordered goods and services	Value of order (₹)	Date of completion of Contract		Remarks indicating reasons for delay if any
				As per contract	Actual	
1.	2.	3.	4.	5.	6.	7.

**Signature and seal of the Tenderer**

**Note:- Minimum three or more purchase orders is required from previous years in Central/ State /PSU/Govt. Hospital form the bidders to qualify.**

  
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**SECTION – VI****TENDER APPLICATION FORM (on letter head)**

Date: \_\_\_\_\_

To

**The Principal,  
H.P. Government Dental College  
& Hospital, Shimla-171001**

Ref.: Your Tender document No. \_\_\_\_\_ dated \_\_\_\_\_

We, the undersigned have examined the above mentioned Tender document, including amendment/corrigendum No. \_\_\_\_\_, dated \_\_\_\_\_ (if any). We now offer to supply, deliver, install, commission (*Description of goods and services*) in conformity with your above referred document, as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule to be specified in the purchase order/s after recommendation. We further confirm that, if our tender is accepted, we shall provide you the performance security of required amount in an acceptable form in terms of your purchase order after the approval of contract award.

We agree to keep our tender valid for acceptance as required in the GIT, GCC read with modification, if any in Section-II –“General Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

We confirm that we fully agree to the terms and conditions specified in above mentioned Tender document, including amendment/ corrigendum if any.

\_\_\_\_\_  
(Signature with date)\_\_\_\_\_  
(Name and designation)

Duly authorized to sign tender for and on behalf of



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**SECTION – VII****PRICE SCHEDULE**

(Rates are required to be quoted on the format available online on website

**<https://www.hptenders.gov.in>**



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**SECTION – VIII- FORM-A****MANUFACTURER'S AUTHORISATION FORM**

To

The Principal,  
H.P. Government Dental College  
& Hospital, Shimla-171001

Dear Sir,

Ref. Your Tender document No. \_\_\_\_\_ Dated. \_\_\_\_\_

We, \_\_\_\_\_ who are proven and reputable manufacturers of \_\_\_\_\_ (name and description of the goods offered in the tender) having factories at \_\_\_\_\_, hereby authorize Messrs \_\_\_\_\_ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender document for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. \_\_\_\_\_ (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred Tender document for the above goods manufactured by us.

We also hereby extend our full warranty as applicable as per **clause-15** of the General Conditions of Contract, read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this Tender document.


Yours faithfully,


\_\_\_\_\_  
[Signature with date, name and designation]  
for and on behalf of Messrs. \_\_\_\_\_

[Name & address of the manufacturers]

**Note : 1. This letter of authorization should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.**

**2. Copy of manufacturing licence from OEM be also uploaded.**

  
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Principal  
H.P.Govt. Dental College  
And Hospital, Shimla



## SECTION – VIII- FORM – B

### DECLARATION REGARDING ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE TENDER DOCUMENT

To

The Principal,  
H.P. Government Dental  
College & Hospital, Shimla-171001

Sir,

I/we have carefully gone through the Terms & Conditions contained in the Tender Document No. HFW(GDC)G(3)-5/99- Dated \_\_\_\_\_ regarding supply of the **Dental Material** for the H.P. Government Dental College & Hospital, Shimla-1. I, declare that all the provisions of this Tender Document are acceptable to me/my Company. I/we further certify that I am an authorized signatory of my company and am/we, therefore, competent to make this declaration.

Yours very truly,


Name: \_\_\_\_\_

Designation: \_\_\_\_\_


Company: \_\_\_\_\_

Address: \_\_\_\_\_

**NOTE:** Declaration should be uploaded on stamp paper of ₹20/- (Rupees Twenty Only) and the same should be notarized.



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And Hospital, Shimla



Principal  
H.P. Govt. Dental College  
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**SECTION – VIII- FORM – C****DECLARATION REGARDING NON- BLACK LISTED**

To

The Principal,  
H.P. Government Dental  
College & Hospital, Shimla-1

**(E-TENDER FOR SUPPLY OF DENTAL MATERIAL)**

Sir,

I have carefully gone through the Terms & Conditions contained in the Tender Document No. HFW(GDC)G(3)-5/99- Dated \_\_\_\_\_ regarding supply of the **Dental Material** for the H. P. Government Dental College and Hospital, Shimla-1. I hereby declare that my company has not been debarred/black listed by any Government /Semi Government organizations for quality/ service products nor is there any pending dispute regarding short shipment /installation/service. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

**Yours very truly,**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

**NOTE:** Declaration should be uploaded on stamp paper of ₹20/- (Rupees Twenty Only) and the same should be notarized.



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And Hospital, Shimla



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H.P.Govt. Dental College  
And Hospital, Shimla



**SECTION – IX**  
**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

To

**The Purchaser, (supply order placing Authority)**

.....  
 .....

WHEREAS \_\_\_\_\_ (Name and address of the supplier) hereinafter called "the supplier" has undertaken, in pursuance of contract no \_\_\_\_\_ dated \_\_\_\_\_ to supply (description of goods and services) herein after called "the contract".

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee;  
 NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Rs. \_\_\_\_\_ (Amount of the guarantee in words and figures) which is 6% (Six percent) of the total value of the Purchase Order ( i.e. base rate of the product plus Comprehensive Maintenance Charges for all the 05 (five) years as quoted by us in the prescribed Price Schedule), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.


*This guarantee is valid up to \_\_\_\_\_ (indicate date).*


.....  
 (Signature with date of the authorized officer of the Bank)

.....  
 Name and designation of the officer

..... Seal,  
 name & address of the Bank and address of the Branch

**NOTE: Performance Security should remain valid for a period of 60 (sixty) days from the date of completion of contract (i.e. the date on which the Comprehensive Maintenance Contract of a particular item for the final (Fifth) 05 year ends) to the best of satisfaction of Procuring Department.**

  
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 And Hospital, Shimla



**SECTION - X****CONTRACT (FORM - A)****CONTRACT FORM FOR SUPPLY, HANDING OVER & TRIAL RUN OF MATERIAL****To**


The Principal,  
H.P. Government Dental  
College & Hospital, Shimla-1


Contract No. \_\_\_\_\_ dated: \_\_\_\_\_

**This is in continuation to this office's Notification of Award No. \_\_\_\_\_ Dated \_\_\_\_\_**

1. Name & address of the Supplier: \_\_\_\_\_
2. Purchaser's Tender document No. \_\_\_\_\_ dated \_\_\_\_\_ and subsequent amendment No. \_\_\_\_\_, dated \_\_\_\_\_ (if any), issued by the purchaser.
3. Supplier's Tender No. \_\_\_\_\_ dated \_\_\_\_\_ and subsequent communication(s) No. \_\_\_\_\_ dated \_\_\_\_\_ (if any), exchanged between the supplier and the purchaser in connection with this tender.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 02 and 03 above, shall also be deemed to form and be read and construed as integral part of this contract:
  - (i) General Conditions of Contract;
  - (ii) Special Conditions of Contract;
  - (iii) List of Requirements;
  - (iv) Technical Specifications;
  - (v) Quality Control Requirements;
  - (vi) Tender Form uploaded/furnished by the supplier;
  - (vii) Price Schedule(s) uploaded by the supplier in its tender;
  - (viii) Manufacturers' Authorization Form (if applicable for this tender);
  - (ix) Purchaser's Notification of Award

**Note :** The words and expressions used in this contract shall have the same meanings as are respectively assigned to them in the conditions of contract referred to above. Further, the definitions and abbreviations incorporated under clause 1 of Section II - „General Instructions to Tenderers“ of the Purchaser's Tenderdocument shall also apply to this contract.

  
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5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:

Tender No.	Brief description of goods/ services	Accounting unit	Unit Price (₹)	Total price (₹)	Terms of delivery

Any other additional services (if applicable) and cost thereof: \_\_\_\_\_ final price approved for the Dental material (in figure) \_\_\_\_\_ (In words) \_\_\_\_\_

- (ii) Delivery schedule of 45(forty five) days from the date of issue of supply order through e-mail followed by post.  
 (iii) Acceptance for submission of Performance Security as per purchase order.  
 (iv) Warranty clause - as per Tender document  
 (v) Payment terms – as per Tender document.

(Signature, name and address of the purchaser's authorized official)

For and on behalf of \_\_\_\_\_

Received and accepted this contract


(Signature, name and address of the supplier's executive duly authorized to sign on behalf of the supplier)


For and on behalf of \_\_\_\_\_ (Name and address of the supplier)

(Seal of the supplier)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

  
 Assistant Controller (F&A)  
 H.P.Govt. Dental College  
 And Hospital, Shimla

  
 Principal  
 H.P.Govt. Dental College  
 And Hospital, Shimla



**SECTION – XI****HIGHER PRICE/LOWER PRICE CERTIFICATE**

1. I/We \_\_\_\_\_ hereby certify that the prices quoted by us in Tender Enquiry # \_\_\_\_\_ are not higher than the prices:

{a} Charged by us to wholesalers or for institutional supplies;

2. I/We further certify that I/We have not supplied or quoted for any item in Tender Enquiry # \_\_\_\_\_ at prices lower than those quoted for the relevant items to any Government/ Semi Government/ Public/ Charitable Trust Organization/ Institution within the period of 180 days preceding the last date of submission of the tender.
3. I/We hereby undertake that I/We will not supply or quote for any item in Tender Enquiry # \_\_\_\_\_ at prices lower than those quoted for the relevant items to any Government / Semi Government / Public / Charitable Trust Organization/ Institution within the period of validity of the offer / rate contract.
4. I/We also undertake to bring to the attention of the Principal, H.P. Govt. Dental & Hospital, Shimla any incidence of breach of any of the above paras within 30 days from the occurrence of the breach and further undertake to refund / reimburse the difference which may arise due to breach of any of the above paras and I/We also understand that the decision of the Principal, H.P. Govt. Dental & Hospital, Shimla with regards to the determination of quantum payable shall be final.

**Date:**

**Name & Signature of the Tenderer**

*Note: Base price excluding transportation shall be taken for the purpose of comparison as per the case.*



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H.P. Govt. Dental College  
And Hospital, Shimla

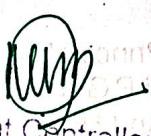


## SECTION – XII


### Pro-Forma of Consignee Receipt Certificate (To be given by consignee's authorized representative)

The following store(s) has/have been received in good condition:

1. Contract No. & date: \_\_\_\_\_
2. Supplier's Name : \_\_\_\_\_
3. Consignee's Name & Address with telephone No. & Fax No. \_\_\_\_\_
4. Name of the item supplied: \_\_\_\_\_
5. Quantity Supplied : \_\_\_\_\_
6. Date of receipt by the Consignee: \_\_\_\_\_
7. Name & designation of Authorized Representative of Consignee: \_\_\_\_\_
8. Signature of Authorized Representative of Consignee with date: \_\_\_\_\_
9. Seal/Stamp of the Consignee: \_\_\_\_\_



Assistant Controller (F&A)  
H.P. Govt. Dental College  
And Hospital, Shimla



Principal  
H.P. Govt. Dental College  
And Hospital, Shimla



**SECTION – XIII****ANNUAL TURNOVER CERTIFICATE**


The annual Turnover of M/s.....for the past three financial years are given below and certified that the statement is true and correct.


Sr. No.	Financial Year	Turnover in Lakh (₹)
1.	2022-23	
2.	2023-24	
3.	2024-25	
	<b>TOTAL</b>	

Average Annual turnover during the financial year 2022-23, 2023-24 & 2024-25 is  
₹.....Lakh

Signature of Chartered Accountant  
(Name in Capital)  
Membership No. UDIN:  
Date:  
Seal:

**NOTE:** Minimum average annual turnover should be ₹30.00Lakh (Rupees Thirty Lakh only)

  
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Principal  
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**SECTION – XIV****CHECKLIST OF TENDER DOCUMENTS FOR SUPPLY OF DENTAL MATERIAL****Name of Tenderer:-**


S. No	Activity	Yes/No / NA	Page No. in the Tender document	Remarks
1	Have you uploaded & submitted proof of deposit of fee of tender document amount?			
2	Have you uploaded & submitted proof of deposit of Earnest Money Deposit?			
3	Have you uploaded & submitted Power of Attorney in favour of the signatory to the tender document?			
4	Have you uploaded & submitted manufacturer's authorization as per Section-VIII (FORM- A).			
5	Have you uploaded & submitted Copy of Manufacturing Licence			
6	Have you uploaded & submitted Turn-Over certificate as per "Section-XIII"?			
7	Have you uploaded & submitted Income Tax Return for the Financial Year 2022-23, 2023-24 & 2024-25?			
8	Have you uploaded & submitted copy of GST Registration certificate?			
9	Have you uploaded PAN?			
10	Have you uploaded & submitted declaration acceptance of terms & condition as per Section-VIII- FORM-B on stamp Paper?			
11	Have you uploaded & submitted Pro Forma-"A" regarding past performance for the period of last preceding three years?			
12	Have you uploaded & submitted duly filled in Tender Application Form as per format in Section -VI?			
13	Have you uploaded & submitted declaration in Non Blacklisted as per Section-VIII (Form C)			
14	Have you uploaded & submitted Higher Price/ Lower Price Certificate as per format in Section -XI?			
15	Do you fully accept payment terms as per Tender document?			
16	Have you uploaded clause-by-clause technical compliance statement (Fact Sheet) for the quoted Dental Material vis-à-vis the Technical specifications?			
17	Do you accept the whole tender document in toto?			


**N.B. 1. All pages of the uploaded Tender should be page numbered and indexed.**

2. The Tenderer may go through the checklist and Terms and conditions of the tender and ensure that all the documents/confirmations as required are uploaded in the tender and no column is left blank. **If any column is not applicable, it may be filled up as NA.**
3. It is the responsibility of tenderer to go through the Tender document to ensure furnishing all required documents in addition to above, if any.

(Signature with date)

(Full name, designation & address of the person duly authorized sign on behalf of the Tenderer)  
For and on behalf of (Name, address and

  
Assistant Controller (F&A)  
H.P.Govt. Dental College  
And Hospital, Shimla

  
Principal  
H.P.Govt. Dental College  
And Hospital, Shimla